

**EDMONTON SCHOOL OF BALLET - GENERAL PROGRAM
REGISTRATION INFORMATION JANUARY 2018**

COMPLETION OF REGISTRATION

Class sizes are limited. Please register early to ensure your choice of classes. Registrations will not be accepted without the following information:

- a completely filled-out, **signed, and initialed where necessary**, contract
- registration and performance fees paid in full (cannot be post-dated)
- tuition fees paid in full or post-dated payments for the balance of fees (6 month plan)

REGISTRATION FEE

A **non-refundable** \$30 registration fee per student or \$50 per family is payable upon registration.

PERFORMANCE FEE

A **non-refundable** performance fee of \$60.00 is payable upon registration. This fee covers the costs associated with the fabrication/maintenance of sets & costumes, choreography, rehearsals, production salaries, and theatre rental.

TICKET FEE

A **non-refundable** ticket fee of \$80.00 is payable upon registration. This fee covers part of the theatre rental as well as 4 tickets to the Novice Show.

TUITION FEES & REFUNDS

Beginner 3 yr. Ballet	0.5 hr/week	\$277.20 Or \$46.20 per month
Beginner 4-5 yr. Ballet	0.75 hr/week	\$356.40 Or \$59.40 per month
Beginner 6-9 yr. Ballet	1.0 hr/week	\$422.40 Or \$70.40 per month

Tuition fees are based on a set number of classes from January to June and do not correspond to the number of weeks in any one month. For your convenience, tuition fees may be paid either in full or in monthly installments by post-dated cheques or Visa or MasterCard authorization. By signing the registration contract, the parent/guardian, on behalf of the student, commits to pay the full tuition fees for the term. Refunds will only be considered if the student has a serious injury and a request is made in writing with a supporting Doctor's note. The exception is students registered in Beginner 3 & Beginner 4-5 year old classes, who may withdraw within the 1st month and will receive a refund of performance fee and unused portion of tuition fee. All withdrawal requests must be in writing and refunds will only be considered from the date the letter/email is received. Please note that partial months will not be refunded. **All withdrawals may be subject to a \$50.00 processing fee.**

There is a \$25.00 service charge for all NSF cheques or declined credit card transactions. It is the parent's responsibility to update credit card information before the 1st of the month.

SCHEDULE

The ESB Calendar of Events is posted on our website – www.esbdance.com – please review the site for important information regarding closures for holidays, rehearsal schedules, uniform requirements, make-up and hair requirements, etc. It and other important information is sent to all students via email.

NOVICE SHOW:

Each year, our youngest dancers perform for their parents, friends and family in our annual Novice Show in June. Please note the following important rehearsal/performance dates:

Sunday, June 3 – Novice Show Dress Rehearsal & Picture Day (location: at ESB)

Sunday, June 10 – Novice Show (location: Triffo Theatre)

**EDMONTON SCHOOL OF BALLET
GENERAL PROGRAM REGISTRATION FORM
JANUARY 2018**

JANUARY CLASSES	
<input type="checkbox"/>	Beg. 3 yr. Sat. 12:45-1:15
<input type="checkbox"/>	Beg. 4-5 yr. Sat. 9:15-10:00
<input type="checkbox"/>	Beg. 6-9 yr. Sat. 3:00-4:00

STUDENT (please PRINT and complete all information)

Last Name:	First Name	Middle Name:
Address:	City/Province:	Postal Code:
Telephone No.:	Birthdate (dd/mm/yr):	Age (As of Jan. 1/18):
Health Care No.:	Parent's e-mail:	
Indicate: <input type="checkbox"/> Male <input type="checkbox"/> Female		

Medical Conditions (including allergies and medications): _____

PARENT(S)/GUARDIAN

Parent or Guardian 1 Name:	Parent or Guardian 2 Name:
Title (circle one): Mr. Mrs. Ms.	Title (circle one): Mr. Mrs. Ms.
Address:	Address:
City/Province:	City/Province:
Postal Code:	Postal Code:
Home Phone:	Home Phone:
Cell Phone:	Cell Phone:
Bus. Phone:	Bus. Phone:

Emergency Contact Name and Phone No.: _____

FOR OFFICE USE ONLY

DESCRIPTION	AMOUNT	DATE PAID	METHOD	RECEIPT
Registration Fee (Non-refundable) (\$30/person; \$50/family)				
Performance Fee	\$60.00			
Ticket Fee	\$80.00			
TUITION: Paid in Full:	\$			
Or Monthly Payment Plan: January – June	6 X \$			

LIABILITY: I am aware that dance training and the athletic exercises associated with it places unusual stress on the body and carries a risk of physical injury. By signing this contract, I agree to indemnify and hold harmless the Edmonton School of Ballet Society, the Edmonton School of Ballet, its agents and employees, from and against all loss or expense by reason of the liability imposed by law upon the Edmonton School of Ballet Society and the Edmonton School of Ballet, its agents and employees, for damages or injury during training, dance classes or any related functions, including death, at any time resulting therefrom, sustained by any persons, or an account of damage to property, including loss of use thereof, arising out of or in consequence of this agreement.

MEDICAL RELEASE: In the event that I cannot be reached, I hereby give permission to the administration, staff or chaperones of the Edmonton School of Ballet Society/Edmonton School of Ballet to authorize any emergency medical care that may be required by the above noted student during participation in classes, performance, or any other Edmonton School of Ballet Society/Edmonton of Ballet functions. Written permission is required for the administration to provide any prescription medications including an epinephrine pen.

CONTRACT STATEMENT: The course of instruction shall commence on the 6th day of January of the year 2018, and finish on the 18th day of June, 2018. I have read, understood and agree to abide by the terms and conditions of this contract.

(Parent/Guardian Signature)

(ESB Staff Signature)

(Date)

(The reverse side of this contract must be reviewed and initialed where necessary.)

CONTRACT FOR ESB GENERAL PROGRAM DANCE INSTRUCTION

REGISTRATION AND PAYMENT: Registration is only complete upon submission of a completed and signed registration form/contract and accompanied with payment of all fees. The non-refundable Registration and Performance fees must be paid at the time of registration. Tuition fees may be paid in full, or with post-dated payments submitted with the registration form/contract. Students will not be allowed to participate in classes until their registration is complete. **There is a service fee of \$25 for all NSF cheques and declined credit card transactions.** _____initial

INJURY/ILLNESS: Refund of unused tuition fees will be considered for students unable to continue in ESB classes due to severe injury or prolonged, severe illness which prevents participation. **Such considerations will be given when a request is received in writing, accompanied by a Doctor's report recommending withdrawal from dance and stating the reasons for such. All withdrawals are subject to a \$50.00 processing fee.** _____initial

WITHDRAWAL: Upon commencement of classes, students and/or their parents are responsible for *all* fees associated with a full year of training. Withdrawals at any time for non-medical reasons are not eligible for refunds, and parents or students remain liable for the full contract costs. Students registered in Beginner 3, & Beginner 4-5-year old classes may withdraw within the 1st month and will receive a refund of performance fee and unused portion of tuition fee. All withdrawal requests must be in writing and refunds will only be considered from the date the letter/email is received. Please note that partial months will not be refunded. All withdrawals are subject to a \$50.00 processing fee. _____initial

ATTENDANCE/PERFORMANCE/EXAM REQUIREMENTS: In order for dancers to participate in performances and exams they must have consistent attendance, excellent attitude and have attained the standard necessary to be successful. Students who miss a number of classes due to illness and/or other activities may fall behind and not be prepared for exams and performances, as a result, may be removed from said events at the discretion of the teacher/Artistic Director. _____initial

PHOTOS/VIDEOS: Any photos or videos taken by the School for publicity purposes can be used at the discretion of the Artistic Director without prior consent. **Please note that personal photography or videotaping during rehearsals/performances is strictly prohibited.** _____initial

NOVICE SHOW: Each year, our youngest dancers (Beginners, Nursery and Primary) are able to perform for their parents, friends and family in our annual Novice Show in June. Volunteers are always needed to help supervise children during rehearsals and shows. Each class must have at least 2 volunteers for both the Dress Rehearsal (June 4) and the Show (June 11). Without volunteer supervisors, the class will not be permitted to participate in the rehearsal or show. If you do volunteer to supervise, you will not need to purchase a ticket for the show as you will be backstage with your child's class. You will be informed of the date that tickets for the Novice Show go on sale. _____initial

FOR OFFICE USE ONLY:

CLASS	DAY	TIME

Credit Card Monthly Authorization Form

Edmonton School of Ballet
3rd Flr, 8205 – 90th Avenue NW, Edmonton, AB T6C 1N8
780-440-2100 Fax: 780-469-7758

Name on Credit Card: _____ Name of student: _____

I hereby authorize the Edmonton School of Ballet to charge my credit card on the 1st of each month beginning **January 1, 2018** and ending **June 1, 2018** in the amount of \$ _____

Credit Card (Please circle): VISA / MASTERCARD

Credit Card Number: _____ Expiry: _____

Signature: _____ Contact Number: _____

~For Office Use Only~

Date	Amount	Receipt #	Acpt/Decl.	Notes
Jan				
Feb				
Mar				
Apr				
May				
June				